



# PRE-CHECK COMPANY

24500 Center Ridge Rd. Ste. 225 Westlake, OH 44145

## CLIENT REQUEST FORM

FROM:	_____	TO:	<b>THE PRE-CHECK CO.</b>
SENDER:	_____	ATTENTION	<b>OPERATIONS DEPART.</b>
E-MAIL	_____	PHONE:	<b>216-226-7700</b>
PHONE:	_____	FAX:	<b>440-348-5441 or 5440</b>
FAX:	_____	LOCATION:	<b>WESTLAKE, OH 44145</b>
ACCOUNT#:	_____	EMAIL:	<b>INFO@PRE-CHECK.COM</b>

*If you have trouble with or questions regarding this transmission, please call the sender.*

### CONFIDENTIALITY NOTICE:

The document and information accompanying this form are privileged and confidential and intended for disclosure only to the named addressee. Any disclosure or distribution to or use by anyone else is prohibited. If you have received this fax in error, please notify the sender immediately by telephone and return the form and accompanying documents to the sender at the above address.

**Please conduct a background check on the following individual.  
I have attached all necessary documents and information.**

<b>NAME:</b>	<b>SS#</b>	-	-
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**I have placed a checkmark next to the service(s) requested for this applicant:**

- EMPLOYMENT REFERENCE #1 (Please provide phone numbers and supervisor's names)
- EMPLOYMENT REFERENCE #2 (Please provide phone numbers and supervisor's names)
- EMPLOYMENT REFERENCE #3 (Please provide phone numbers and supervisor's names)
- OR
- EMPLOYMENT VERIFICATION #1
- EMPLOYMENT VERIFICATION #2
- EMPLOYMENT VERIFICATION #3
- EDUCATION VERIFICATION / Date of Graduation \_\_\_\_\_ / Date of GED \_\_\_\_\_

- CRIMINAL SEARCH – SINGLE COUNTY (County of Residence)
- CRIMINAL SEARCH – STATEWIDE (State of Residence)
- CRIMINAL SEARCH - PRE-CHECK COMPLETE
- PROFESSIONAL LICENSE
- E-VERIFY

- MOTOR VEHICLE REPORT (State of Residence)
- CREDIT HISTORY
- WORKERS' COMPENSATION REPORT

OTHER: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_